

September - October - November

2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26 - SEPTEMBER	27 6:30 pm - Finance/Budget Comm.	28 4:30 pm - Civil Service Comm.	29 6:30 pm - Park & Rec Board	30	1 - OCTOBER	2 1:00 pm - Arbor Day Planting at Ritter Park 
3	4 6:15 pm - Technology Comm. 7:00 pm - City Council Unlimited	5 Pickup	6 Week	7 ⇒ ⇒	8 ⇒	9
10	11 6:15 pm - Electric Committee Board of Public Affairs 7:00 pm - Water/Sewer Comm. 7:30 pm - Muni Prop ED Comm.	12 4:30 pm - BZA 5:00 pm - Planning Commission	13	14	15	16
17	18 6:00 pm - Tree Commission 6:00 pm - Park Rec Committee 7:00 pm - City Council	19	20	21	22	23
24	25 6:30 pm - Finance Budget Comm 7:30 pm - Safety HR Committee	26 4:30 pm - Civil Service	27 6:30 pm - Park & Rec Board	28	29	30
31 6:00 pm - 7:30 pm Trick-or-Treat	1 - NOVEMBER 6:15 pm - Technology Comm. 7:00 pm - City Council	2 Election Day	3	4	5 8:00 am - 2022 Budget Review Meetings	6 8:00 am - 2022 Budget Review Meetings

City of Napoleon, Ohio

FINANCE AND BUDGET COMMITTEE

MEETING AGENDA

Monday, September 27, 2021 at 6:30 pm

LOCATION ~ Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) **Approval of Minutes – August 23, 2021** (In the absence of any objections or corrections, the Minutes shall stand approved.)
- 2) **Third Quarter Budget Adjustments**
- 3) **Review Miscellaneous Appropriations for 2022**
- 4) **Any matters currently assigned to the Committee**
- 5) **Adjournment.**



Roxanne Dietrich - Clerk of Council

City of Napoleon, Ohio
FINANCE AND BUDGET COMMITTEE
MEETING MINUTES

Monday, August 23, 2021 at 6:30 pm

PRESENT

Committee Members Joseph D. Bialorucki-Chair, Jeff Comadoll, Ken Haase, Mayor Jason Maassel
City Manager Joel L. Mazur
Others News Media
Clerk of Council Roxanne Dietrich

ABSENT

CALL TO ORDER

The Finance and Budget Committee meeting was called to order by Chairman Bialorucki at 6:30 pm.

APPROVAL OF MINUTES

The minutes from the June 28, 2021 Finance and Budget Committee meeting were approved as presented.

PROPOSED 2022 BUDGET CALENDAR

Mazur reviewed the proposed budget calendar with the committee. Maassel stated as long as the new Finance Director is okay with the schedule, the committee is good with the schedule. Bialorucki noted one councilmember will be gone on November 5 and 6. Maassel said we could do it on November 12 and 13 but, that would be tight if there would be any changes with first read on November 15, 2021. Mazur added there will be a new councilmember too. Bialorucki commented we can always adjust the date if need to. Maassel suggested leaving the schedule as is and we can review with City Council at the September 7, 2021 council meeting.

REVIEW DRAFT 2022 DEBT SCHEDULE

Mazur noted the debt schedule was put together by Sudsina. Outstanding Public Debt is anything we have that we went out to bond for.

2021 GO Bond (Water Fund) is for stranded water costs, the UV project and the pool project.

2021 Rev Bond (Sewer Fund) is \$4 million. We refinanced this bond earlier this year. This is for sewer work on Washington Street and Woodlawn.

2020 Bond (Water Fund) is for the MIEX plant, water tower and West Washington Street Waterline.

2010 Bond (General Fund) is for court capital when the Municipal Court moved.

2005 Bond (General and Sewer Funds) is for street and sewer work that was done on Northcrest Circle and Melody Lane.

The Public Debt Schedule outlines all the public debt we have and how it is portioned out to each of the funds. We will have some debt fall off in 2025 and 2027.

OWDA Water Fund. The Water Treatment Plant extends out to 2049. The waterline construction for the Wauseon Raw Waterline is in there too. The aggregate total for the water fund is the service we have on an annual basis with OWDA.

OWDA Sewer Fund. In this fund is the sewer system extension and improvements that will expire in 2025. A lot of smaller debt will be falling off in 2025 and 2026. There is the WWTP EQ Basin, Williams Pump Station

Improvements and engineering for the VanHyning Pumping Station Replacement project. These are bi-annual payments. The Wastewater Treatment Plant Rehabilitation Project will come on later and will be one of the largest that we will have. The Sewer Debt Fund service combines what we owe on an annual basis on each date. OWDA has a better interest rate is why we have so many projects funded through them. There is no reason to go to bond when there are better financing options with OWDA. Maassel noted when the OWDA 8585 Sewer is paid off, there will be an extra \$12,000/year for the sewer fund. The question will be, do you if you can, pay down some of the debt to pay it off early, that is a question for future councils. Mazur pointed out this is put together for budgeting and also for planning purposes on what future projects are being anticipated so we can plan ahead. The large projects are the Water Treatment Plant and Wastewater Treatment Plant. Between 2025 to 2030, the sewer projects will have over a million dollars in debt service then it will start to back down as projects fall off. Mazur pointed out all sewer projects were EPA required projects that the city had to do. Maassel added in



City of Napoleon, Ohio

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Memorandum

To: Mayor and City Council, City Manager,
City Law Director, City Finance Director, Department
Supervisors, News Media

From: Roxanne Dietrich, Clerk of Council

Date: September 24, 2021

Subject: Safety and Human Resources Committee –
Cancellation

Due to lack of agenda items, the regularly scheduled meeting of the **SAFETY AND HUMAN RESOURCES COMMITTEE** for Monday, September 27, 2021 at 7:30 pm has been *canceled*.

City of Napoleon, Ohio


CIVIL SERVICE COMMISSION

MEETING AGENDA

Tuesday, September 28, 2021 at 4:30 pm

Council Chambers, 255 West Riverview Avenue, Napoleon, OH

1. Call to Order
2. Approval of Minutes: April 27, 2021 (in the absence of any objections or corrections, the minutes shall stand approved)
3. Set Date to Receive Applications through the National Testing Network for Firefighter/Paramedic
4. Determination of Credits and How Credits are Applied for Firefighter/Paramedic
5. Any Other Matters to Come Before the Commission
6. Adjournment.



Roxanne Dietrich ~ Clerk of Council

City of Napoleon, Ohio

PARKS AND RECREATION BOARD

MEETING AGENDA

Wednesday, September 29, 2021 at 6:30 pm

Location ~ Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Approval of Minutes from the May 25, 2021 meeting (in the absence of any objections or corrections, the Minutes shall stand approved)
2. Financial Reports for the Golf Course and Aquatic Center
3. Discussion on 2022 Capital Improvements
4. Review of Rates and Fees Schedule
5. Miscellaneous.

Roxanne Dietrich

Roxanne Dietrich ~ Clerk of Council

City of Napoleon, Ohio
PARKS AND RECREATION BOARD
SPECIAL MEETING MINUTES

Tuesday, May 25, 2021 at 6:00 pm

PRESENT

Board Members	Matt Hardy-Chair, Peg Funchion, Jon Knepley, Chad Richardson-WebEx
City Staff	Tony Cotter-Director of Parks, Recreation and Cemeteries
Council Representative	Ken Haase
Clerk of Council	Roxanne Dietrich
Others	News Media

ABSENT

Board Members	Mike Saneholtz, Ryan Miller, Ryan Funchion
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CALL TO ORDER

Hardy called the special meeting of the Parks and Recreation Board meeting to order at 6:04 pm.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the February 3, 2021 special Parks and Recreation Board meeting were approved as presented.

UPDATE ON THE NAPOLEON AQUATIC CENTER

Cotter reported all the play features, the two large slides, the climbing walls and the diving board have all been put in. Some critical things we do not have that were held up due to the issue of supply chain and delivery times are the windows at the bathhouse and the pump motor starters. The windows were ordered in December and just arrived today. Initially we wanted to open on Memorial Day weekend, Saturday May 29th but the opening had to be delayed. The pool and lines were painted and then that stretch of cold weather hit. Epoxy paint needs seven to ten days of temperatures averaging in the 70's and that temperature was not reached that week. The pool contractor could not guarantee the paint would not fail if we filled the pool this week. After discussions by Staff, it was felt the best decision was to push the opening to Saturday, June 5th. We have been very pleased with Midwest Contracting on the building side, they were frustrated as well on the delivery of supplies. Astro Pool also experienced some delays on submittals and approvals they needed from the Ohio Department of Health. If things go well in the next day or two, we should be able to fill the pool at the end of the week. The prediction is the weather is not to be very nice this weekend so, maybe it is a blessing in disguise that we had to delay the opening. The pool manager and the assistant manager are working at getting things put together. I am working on hiring concession workers who will be just concession workers. If we have extra lifeguards, we may hire them as concession workers. The City Manager's office will be announcing the itinerary for the grand opening by week's end. The site work was finished and will be seeded this week. The clubhouse is functioning well, the parking lot is in. It has been a challenge but is now coming together. The public will be impressed. The pool will open at 1:00 pm with one hour for dinner from 5:00-6:00 pm and then it will reopen for the evening. We anticipate being open every night except Mondays and Saturdays. Monday evenings there will be in-service training for the lifeguards. We will not do the Saturday evening rentals for the first couple of weeks. Knepley asked if there is specific training for the lifeguards or is it common sense? Cotter said it is a little bit of both. The biggest thing we need to focus on is to make sure there is no horse play and there are not too many on the play equipment at once. The lifeguards used to sit in chairs, now we will have some walking the parameter especially in the zero entry area. The slide will present a different challenge for them. The climbing walls are like diving off a high dive, this is where the guards will have to be cognizant of distressed swimmers. There was not a lot of



CELEBRATE
ARBOR DAY

with the

CITY OF NAPOLEON
TREE COMMISSION

on

SATURDAY, OCTOBER 2, 2021 @1:00 PM

at

RITTER PARK



where an American Sycamore

will be planted

AMP Update for Sept. 17, 2021

American Municipal Power, Inc. <webmaster@amppartners.org>

Fri 9/17/2021 5:18 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>



Sept. 17, 2021

2021 AMP Annual Conference begins next week

By Adam Ward - senior vice president of member services and external affairs

There is still time register for the 2021 AMP Annual Conference! Conference begins on Monday, Sept. 20, and has an agenda full of industry experts and insiders. Click here to register for the in-person or virtual option: [2021 AMP Annual Conference](#).



Conference will include informative sessions on issues and technologies affecting public power, local government and the electric utility industry in general. Attendees will find the opportunity to learn about trends, changes and new ideas, as well as a way to develop practical programs to benefit customers. All general and concurrent, educational sessions will be livestreamed for those who attend virtually. To see the full agenda of sessions available, click [here](#).

If you have questions about conference or registration, please contact Jodi Allalen at 614.540.0916 or jallalen@amppartners.org. We look forward to seeing you at the AMP Annual Conference!

AMP History Minute: Key turning points in AMP's first 50 years

By Michele Lemmon - manager of public relations and digital media

As American Municipal Power, Inc. (AMP) marks its 50th anniversary in 2021, we are sharing an AMP History Minute each month to celebrate this milestone. This month, we look at the history of AMP's contractual, regulatory and legislative battles through the years.

AMP's early pioneers had to "litigate, negotiate, claw and scratch any way they could to stay alive," said John Bentine, former AMP senior vice president and general counsel and AMP Wall of Fame honoree. Often those battles occurred because of something an investor-owned utility (IOU) was trying to accomplish.

The first skirmish began even before AMP was formed, when American Electric Power filed in 1969 to acquire Columbus & Southern Power. Seeing an opportunity, AMP and some municipal electric utilities in Ohio intervened. The "1974 agreement" came about because of the intervention in that proposed merger, and AEP agreed to provide AMP and its members with improved interconnections. Later, through additional negotiations, that agreement was expanded to provide system-wide transmission access for AMP members. Just a few short years later, in 1978, the Nuclear Regulatory Commission placed provisions on the licenses for IOU-owned nuclear plants as a result of testimony from AMP member officials. Those provisions included transmission provisions that were favorable to municipal electric utilities.

The 1980s brought the 1983 reorganization of AMP and the Ohio Municipal Electric Association (OMEA), a move that aligned the two organizations with their current, respective, operational and legislative strengths. Soon after that realignment, OMEA faced its first major test with Ohio House Bill 27, a bill that would have prohibited municipal utilities from selling power outside their corporate limits. After the bill passed overwhelmingly in the House, OMEA mounted a strong grassroots fight. The bill was killed in the Senate, marking OMEA's first major legislative win.

The 1990s started off fast with the development of joint ventures after AMP and its members gained access to tax-exempt financing. The first of those, in 1992, was Ohio Municipal Electric Generation Agency Joint Venture 1, a group of diesel units placed in Cuyahoga Falls. In 1999, Ohio Senate Bill 3 opened the state to customer choice, while recognizing Home Rule and tax parity issues. The past 20 years have been marked by continued efforts to protect the public power business model and retain reliable and affordable access to the transmission grid by continuing to negotiate and litigate at federal agencies such as the Federal Energy Regulatory Commission, regional transmission organizations and the courts.

From the 1950s to the 1970s, the number of municipal electric utilities in Ohio and other states dwindled as investor-owned utilities bought out public power utilities. But those that survived did so because they knew that by coming together, by fighting together, by working jointly through AMP, they were - and are - "Stronger Together."

Learn more about AMP's 50 years of history on the [AMP 50 Years - Stronger Together webpage](#), where you can view videos with current and former leaders, read Q&As of interviews and learn more about AMP's history and accomplishments. Also, keep an eye on future editions of *Update* and follow us on [Facebook](#), [Twitter](#), [LinkedIn](#), [Instagram](#) and [YouTube](#) for more historical information on the organization.

Student applicants must be attending or planning to attend an accredited vocational institution, lineworker school or two- to four-year college/university within the U.S. and must not be graduating within 12 months of the application deadline. New applications must be initiated at least a week before the deadline. Email DEED@publicpower.org to request login credentials to begin your application through our web-based scholarship application site. Official transcripts as well as the application must be submitted by the application deadline.

You can find more information on DEED's student funding opportunities [here](#). If you would like feedback on a possible request for internship funding, you can me at 614.540.0924 or mpalmer@amppartners.org or Erin Miller at 614.540.1019 or emiller@amppartners.org.

AMP holds virtual safety training course

By Kyle Weygandt - director of member safety


On Sept. 13, AMP held the virtual training course *Sharpen Your Sword - Training Like a Samurai Warrior in Safety*. The session covered the Samurai Code and how to apply its principles in safety. Attendees learned how to identify ways to cut through short cuts, snap decisions and complacency errors that can lead to injuries and accidents.


If you were unable to attend, a video recording has been posted to the [Member Extranet](#) (login required) and the AMP YouTube channel (links available to members upon request). If you have any questions, need assistance accessing the Member Extranet or would like the YouTube link, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.

AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to continue providing members with high-quality training opportunities, AMP has temporarily transitioned trainings to a webinar format. Please see the below schedule - we will continue to update the schedule as needed. We are in this together.

Sept. 13 9 a.m. Sharpen your Sword - Training like a Samurai Warrior in Safety Instructor: Kyle Weygandt	Nov. 16 9 a.m. What? Me Worried? Behavior Based Safety Instructor: Kyle Weygandt
Oct. 19 9 a.m. Respiratory Protection 101 Instructor: Kyle Weygandt	

 For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockerzie, AMP's manager of technical services logistics, at jflockerzie@amppartners.org.



Energy market update

By Jerry Willman - assistant vice president of energy marketing

The October 2021 natural gas contract has increased at a substantial rate all week, with increases as large as \$0.293/MMBtu day over day, but decreased yesterday \$0.125/MMBtu to close at \$5.335. The EIA reported an injection of 83 Bcf for the week ending Sept. 10, which was above industry estimates of +76 Bcf. Last year was an injection of 74 Bcf and the five-year average was +70 Bcf. Storage is now 3,006 Bcf, 16.5 percent below a year ago and 7.1 percent below the five-year average.

On-peak power prices for 2022 at AD Hub closed yesterday at \$49.45/MWh, which was \$2.65/MWh higher for the week.

On Peak (16 hour) prices into AEP/Dayton

Week ending Sept. 17

MON	TUE	WED	THU	FRI
\$79.29	\$68.14	\$67.05	\$66.20	\$70.80

Week ending Sept. 10

MON	TUE	WED	THU	FRI
\$38.01	\$46.84	\$43.97	\$43.66	\$40.28

AEP/Dayton 2022 5x16 price as of Sept. 16 — \$49.45

AEP/Dayton 2022 5x16 price as of Sept. 9 — \$46.80

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) plant operated in 2x1 configuration for the week. The plant cleared offline for the day Friday through Wednesday based on PJM day-ahead economics but ran overnight Friday and Wednesday. Duct firing operated for 59 hours this week. For the week, the plant generated at a 64-percent capacity factor (based on 675 MW rating).

Prairie State Power Plant maintains operational excellence

By Alyssa Harre - vice president of external affairs and organizational strategy, PSGC

Throughout the summer of 2021, Prairie State Generating Company's (PSGC) team delivered exceptional operational performance for its owners and the member communities they serve. This excellent performance has increased generation and reduced cost, ensuring that our rates remain low for the communities who depend on reliable power from the campus.



During two of these summer months, the equivalent availability factor (EAF) was above 99 percent. We have also seen the four best production months since inception this year. In a summer where MISO has sent four maximum generation alerts and six capacity advisories, it is vital that baseload sources of power, like Prairie State, are available to ramp up production and meet the demand of the grid.

Since the beginning of the pandemic last year, energy workers have been considered essential. Our employees provide a service that is necessary for society to function. While other industries began remote work or had brief closures, our team has been showing up to work each day for the past 18 months to continue delivering on the promise to provide this essential power.

"Accountability is one of our team's core values," said Don Gaston, President and CEO of PSGC. "Holding ourselves accountable means setting goals, and doing everything possible to achieve them, while maintaining safety and compliance standards. The entire PSGC team is proud to deliver this excellent performance and sustained reliability on behalf of our member communities."

Apple releases security updates; CISA urges immediate action

By Jared Price - vice president of information technology and chief technology officer



On Sept. 13, Apple released version 14.8 of its iOS operating systems for iPhone and iPad in order to address a vulnerability that hackers were exploiting to take control of an affected device. The Cybersecurity and Infrastructure Security Agency (CISA) suggests application of the patch on impacted devices immediately.

Update iPhone

To update your iPhone, take the following steps:

1. Plug your device into a charger and connect it to the internet using Wi-Fi.
2. Tap Settings > General > Software Update.
3. Tap "Download" and "Install". If a message asks to temporarily remove apps because iOS needs more space for the update, tap "Continue" or "Cancel." Later, iOS will reinstall apps that it removed.
4. To update immediately, tap "Install." Additionally, you can tap "Later" and choose "Install Tonight" or "Remind Me Later." If you tap "Install Tonight," just plug your iOS device into power before you go to sleep. Your device will update automatically overnight.
5. If asked, enter your passcode.

If you see an error or need more space when updating wirelessly

If you need more space for a wireless update, you can update using iTunes or delete content manually from your device. Whether you use iTunes or update wirelessly, you'll have the same amount of free space on your device after you update.

Update iPhone automatically

1. If you did not turn on automatic updates when you first set up your iPhone, do the following: Go to Settings > General > Software Update.
2. Tap "Customize Automatic Updates" (or "Automatic Updates"). You can choose to automatically download and install updates.
3. When an update is available, your iPhone downloads and installs the update overnight while charging and connected to Wi-Fi.

If you have questions about this issue, please contact me at 614.540.0879 or jprice@amppartners.org.

PUCO issues annual Winter Reconnect Order

By Brian Hickman - director of government affairs

The Public Utilities Commission of Ohio (PUCO) has issued its annual order to Ohio investor-owned electric and natural gas utilities to reconnect or maintain service to customers who have been disconnected or are facing disconnection during the colder months.



While this order does not apply to locally regulated municipal electric utilities and rural electric cooperatives, it is still noteworthy for AMP and OMEA members. Member utilities are encouraged to take this order and the forthcoming colder weather into consideration and implement or update local policies accordingly. The full PUCO order, along with additional specifics of the provisions described below, can be found [here](#).

Also of note, the PUCO notes their concerns over residential customers who may not have gas or electric service due to the COVID-19 pandemic. The PUCO notes that it is their expectation that utility companies will assist their customers to maintain their heating service. Additionally, the Commission noted that utilities must "err on the side of maintaining service" when there is a doubt as to the applicability or interpretation of any rule.

Under the PUCO program, customers who are disconnected or facing disconnection can have their service restored or maintained if they pay the amount owed or \$175, whichever is less, plus a service reconnection fee of no more than \$36. Participants may use the program once during

the upcoming winter heating season between Oct. 18, 2021, and April 15, 2022. There is no income eligibility requirement, but participants must sign up for a payment plan to cover any remaining past due balance on their utility bill.

Other payment assistance programs with distinct eligibility requirements are available for municipal utilities. The national Home Energy Assistance Program (HEAP) is available to all customers, including those of municipal utilities. The Ohio Percentage of Income Payment Plan (PIPP) Plus program is available to participating municipal electric utilities.

For additional information about these programs, please contact me at 614.429.7771 or bhickman@amppartners.org.